

RESIDENTIAL CARE FACILITY ADMINISTRATORS

September 13, 2001

ROLL CALL: Verlene Kaiser, Chairman
Myron Higbee
Ken Madsen

ABSENT/EXCUSED: Jerry Sorensen
Elizabeth Hein-Drake

ALSO PRESENT: Budd Hetrick, Deputy Bureau Chief
Roger Hales, Administrative Assistant
Janice Wiedrick, Secretary
Bureau of Occupational Licenses

Chairman Kaiser called the meeting to order at 9:18a.m.

Myron Higbee moved to approve the minutes of July 19-20, 2001 meeting. Ken Madsen seconded the motion, motion carried.

OLD BUSINESS

A copy of the proposed Law changes was presented to the Board. Discussion was held on the proposed changes and IDALA, Idaho Assisted Living Association, needs to address the issue of Nursing Home Administrators getting a Residential Care Administrator license upon application and payment of fees.

In the future, the Board can look at increasing the reinstatement fee.

The proposed rules were discussed and changes will need to be made next year after the old examination is no longer given.

Myron Higbee moved that a letter is to be sent to Gary Lauer with a listing of the committee members chosen to help develop the educational program needed for Residential Care Facility Administrators certificate program. Verlene Kaiser is to be chairman of this committee. Ken Madsen seconded the motion, motion carried.

When the contract with NAB has been developed, it will be distributed to the Board members for a vote to adopt the contract.

John Kersey reported that no new complaints have been filed since the last meeting.

The Board business file was cleared with no action taken.

Jerry Sorensen has not attended a meeting lately and Ken Madsen moved that the Board is to contact Mr. Sorensen to ask his intent to continue on the Board or send a letter of resignation to the Governor's office. Myron Higbee seconded the motion, motion carried.

The Board received permission from the American College of Health Care Administrators to reprint the Code of Ethics.

EXAMINATION REVIEW

Eighteen files were approved for the examination and thirteen are retakes for a total of thirty-one examination applicants.

Myron Higbee moved to terminate the following application files for lack of activity:

RCA-01-18-01 KC	RCA-11-03-99 NIM
RCA-05-18-00 SJD	RCA-01-11-01 PM

RCA-05-09-00 RMG	RCA-07-27-00 SP
RCA-06-09-00 CH	RCA-01-08-01 SMR
RCA- 09-13-00 WKH	RCA-09-15-00 JMS
RCA-11-20-00 AVJ	RCA-02-02-01 NS
RCA 05-19-00 SKK	RCA-12-15-99 MRT
RCA-11-16-00 MLK	RCA-07-27-00 RGT
RCA-01-31-00 PLM	RCA-07029-99 JAW

Having no further business before them, the meeting adjourned at 1:20p.m.

Licenses issued

Steven Rhey Matthews	RCA-463	7-31-01
Louis Kraml	RCA-464	8-22-01
Jamie Marie Berg	RCA-465	8-30-01
Douglas Eugene Roe	RCA-466	9-12-01
Tamyra Arbuckle	RCA-467	10-9-01
Tammy L. Arnzen	RCA-468	“
Kathy Axtell	RCA-469	“
Ginger A. Bailey	RCA-470	“
Bonnie M. Caldwell	RCA-471	”
Lori J. Campagne	RCA-472	“
Roger F. Conte	RCA-473	“
Roxanne Crane	RCA-474	“
Ken Deibert	RCA-475	“
Stacy Fisher	RCA-476	“
Susan O. Gardiner	RCA-477	“
Joy Lynn Hale Gee	RCA-478	“
Chris Gilster	RCA-479	“
Judy Goodson	RCA-480	“
Alma J. Guertin	RCA-481	“
Kimberly Hargraves	RCA-482	“
Viki Hunter	RCA-483	“
Kevin McGourty	RCA-484	“
Cristine McGourty	RCA-485	“
Myron Moore	RCA-486	“
Cindy L. Taylor	RCA-487	“
Jeffrey C. Welch	RCA-488	“
Sheldon Lee Jensen	RCA-603	11-14-01
David G. Chinchurreta	RCA-625	1-10-02
Kathy Anderson	RCA-607	1-14-02
Wendy Andersen	RCA-600	“
Robin Beams	RCA-585	“
Cynthia Lynn Carras	RCA-593	“
Gayle Yvonne Chapin	RCA-613	“
Margo Ridenour Clark	RCA-606	“
Doris Jean Foruria	RCA-609	“
Cassaundra Mosley-Furr	RCA-618	“
Robert E. Hanson	RCA-596	“
Mary Beth Hassell	RCA-608	“
Todd Lewis Hurt	RCA-619	“
Terry Kildow	RCA-583	“
Mariana Leahu	RCA-553	“
Tambra Maple	RCA-594	“
Corinne Schneider	RCA-627	“
James J. Severa	RCA-604	“
Katherine Rebecca Williams	RCA-612	“
Sheila Kellogg	RCA-628	“
Keith Holloway	RCA-926	3-1-02

